

Accident Report Guide

This guide will make it easier for you to gather necessary information at the scene of an accident to properly complete required reports.

DO *notify police immediately. 911. If anyone is injured, immediately render and/or obtain appropriate medical assistance for the injured.*

DO *write down names, addresses and license numbers or persons involved and names and addresses of witnesses.*

DO *report accident to your insurance agent promptly.*

DO *document the following.*

Time _____ *Date* _____

Place _____

Describe What Occurred

OTHER VEHICLES INVOLVED:

Drivers

Name _____

Address _____

Phone # _____

Drivers License Number and State

Vehicle Information (State, year, make, model and License #)

Insurance Company and Agents name

WITNESSES:

Name, address, and phone number

SKETCH ACCIDENT

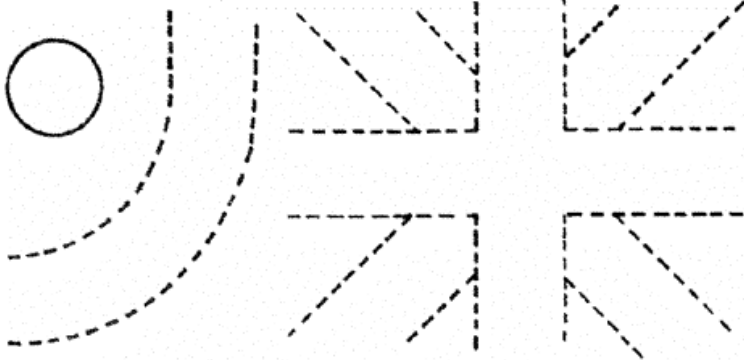
Accident Report Guide








Accident Sketch

Please complete this diagram. Show names of streets, direction and position of automobiles, and point of contact if possible. Use a solid line to show path before accident, dotted line to show path after accident.

Use one of these outlines to sketch the scene of your accident. Show names of streets, direction and position of automobiles, and point of contact. Use solid line to show path before accident, dotted line to show path after accident.

INDICATE NORTH WITH
ARROW IN CIRCLE



-  Your Vehicle
-  Other Vehicle
-  Third Vehicle
-  Traffic Light
-  Yield Sign
-  Stop Sign
-  Pedestrian

LIGHT
(Check One)

- Dawn Daylight
- Darkness-street lighted
- Darkness-street not lighted
- Dusk

ROAD CHARACTER
(Check Two)

- Level Curve
- Hillcrest Straight
- On Grade Road

WEATHER
(Check One)

- Clear Raining
- Snowing Fog

ROAD SURFACE
(Check One)

- Dry Muddy
- Wet Icy
- Snowy